PhD Graduate Certificate Elective Units – Information for CAS PhD students

For information and recommendations concerning the PhD Grad Cert elective units, please see the CAS recommendations document

(http://astronomy.swin.edu.au/~cblake/CAS_PhDGradCertElectives.pdf) and the slides presented at the CAS PhD student Town Hall (http://astronomy.swin.edu.au/~cblake/CAS_PhDGradCertElectives_slides.pdf). Here is a summary of the steps needed to enrol in and complete the PhD Grad Cert electives.

- Discuss with your PhD supervisor which elective units you wish to study. If you are studying MFP60004 (Research Engagement, STEM) or MFP60005 (Research Training, STEM), also discuss which CAS activities you wish to choose within each elective. Please note that whilst some activities run continuously, others may only be available once a year.
- The elective activities developed by CAS will be available from 2020 onwards.
- Enrol in the Canvas sites for the elective units. If you are studying MFP60004 or MFP60005, the following enrolment links may be used:

MFP60004: <u>https://swinburne.instructure.com/enroll/876AJM</u> MFP60005: <u>https://swinburne.instructure.com/enroll/FX8A9A</u>

- On the Canvas sites for MFP60004 and MFP60005, under Modules you will find "Centre for Astrophysics and Supercomputing activities". This lists information about the CAS activities available in these units, and provides links for submitting the participation form once these activities are completed.
- For MFP60004 and MFP60005: after completing each activity, please submit the FSET-required participation/attendance form, which is available on the Canvas page, to the assignment link for that activity. The form can be electronically signed by either your PhD supervisor or the facilitator of the activity, whichever is the most appropriate choice. Once the participation forms are submitted for all activities, the unit convenor will certify your completion of the unit. The convenor of MFP60004 and MFP60005 is Weixiang Shen (wshen@swin.edu.au).
- The elective units may be completed at any point prior to PhD submission.

Please get in touch with Chris Blake (<u>cblake@swin.edu.au</u>) if you have any difficulty in completing any of the above steps.