

Astronomy Online Postgraduate Application Form

SECTION A: PREVIOUS APPLICATION / ENROLMENT AT SWINBURNE

1. PREVIOUS APPLICATION / ENROLMENT AT SWINBURNE

(a) Have you applied or enrolled at Swinburne University / TAFE previously? Yes No (proceed to Section B)

If yes, please state (b) Swinburne student ID number

(c) Program Name: _____

(d) Last year of study at Swinburne

2. Have you previously been excluded from a course at Swinburne? Yes No

SECTION B: PERSONAL DETAILS

1. Current Name

Title (Mr, Mrs, Ms, Dr, Prof, Miss): _____

Surname: _____

First Given Name: _____

Second Given Name: _____

Third Given Name: _____

2. Previous Name/s

Provide your previous name in full if your current name is different to that shown on your supporting documentation or during a previous enrolment at Swinburne. You must complete all fields (i.e. surname, first and second given names).

You must attach evidence of your change of name (e.g. marriage certificate, deed poll certificate) to this application.

Surname (Family Name): _____

First Given Name: _____

Second Given Name: _____

Third Given Name: _____

3. (a) Date of Birth _____ / _____ / _____ (DD/MM/YYYY)

(b) Gender Female Male

4. Postal Address

Number and Street: _____

Suburb: _____

State: _____ Postcode: _____

Country: (complete if country other than Australia) _____

Overseas Zip/Postcode: _____

5. Home Address

Same as above (please tick) Yes (if Yes, proceed to Q6)

No (complete details below)

Number and Street: _____

Suburb: _____

State: _____ Postcode: _____

Country: (complete if country other than Australia) _____

Overseas Zip/Postcode: _____

6. Contact details

Home Phone Number (include Area Code): _____

Preferred Daytime Contact Number (include Area Code): _____

(if different to Home Phone Number)

Facsimile (include Area Code): _____

Email address: _____

7. Citizenship

(a) What is your citizenship and residence status? Please select one of the following:

- Australian citizen (includes Australian citizens with dual citizenships)
 New Zealand citizen (includes those with permanent residence status)
 Holder of an Australian permanent resident visa (excludes those who have New Zealand citizenship) – go to Q7(b)
 Citizen or permanent resident of a country other than Australia or New Zealand – go to Q7(c)

(b) If you are a holder of an Australian permanent resident visa please state your Visa Class Number (from passport) _____

(c) If you are a citizen or permanent resident of a country other than Australia or New Zealand please state your country of citizenship _____

8. Were you born in Australia?

- Yes (proceed to Q11) No, I was born in _____

9. Year of arrival in Australia (if you are an overseas resident please write NA) _____

10. Is English your first language?

- Yes No, my first language is _____

11. (a) Do you have a disability, impairment or long term medical condition which may affect your studies?

(Providing information about a disability will not disadvantage your application. The information is needed for statistical and planning purposes, and to ensure that the University provides appropriate support services to students).

- No (proceed to Section C)
 Yes (please tick one or more of the following) Hearing Visual Mobility Learning Medical Other

(b) If yes, would you like to receive advice or disability support services which may assist you during your studies?

- Yes No

SECTION C: EDUCATIONAL HISTORY

1. SECONDARY EDUCATION

(a) What is the highest level of secondary studies (i.e. high school) you have completed or attempted? (please tick)

- VCE HSC IB TOP Other (please specify) _____

(b) Were these studies undertaken in Australia? No, please name country _____
 Yes, please complete table below

(c) Please enter details of the highest level of secondary studies you have completed or attempted in Australia

Year attempted/ completed e.g. 1996	Name of School	State e.g. Vic	Completed Yes / No

2. POST-SECONDARY EDUCATION (College or University)

List any studies you have completed or attempted at University, TAFE or other post-secondary institution.

Year started	Year completed / ceased	Institution Name	Official Course Title, eg. Bachelor of Arts	Completed Yes / No

SECTION D: ADDITIONAL QUESTIONS FOR AUSTRALIAN CITIZENS AND HOLDERS OF AUSTRALIAN PERMANENT RESIDENT VISAS ONLY

1. Are you of Aboriginal or Torres Strait Islander descent?

- No
 Yes, Aboriginal descent
 Yes, Torres Strait Islander descent
 Yes, Aboriginal and Torres Strait Islander descent

2. Do you intend to apply for FEE-HELP? FEE-HELP replaces PELS. All students previously on PELS must apply for FEE-HELP if they wish to continue to receive a loan from the Australian government. For detailed information on FEE-HELP please refer to <http://www.goingtouni.gov.au/> (Australian citizens and holders of an Australian Permanent Resident (Humanitarian) Visa resident in Australia, who are enrolling in the Graduate Certificate, Graduate Diploma or Masters courses, may be eligible for FEE-HELP. Students enrolling on an individual unit basis are not eligible for FEE-HELP)

- Yes - first time**
 Yes – continuing
 No

** A Request for FEE-HELP Assistance form and information booklet will be sent to you.

SECTION E: PROGRAM APPLICATION

1. I wish to apply or re-enrol for the following program

Please tick	Program Code	Program Name
	S048	Graduate Certificate of Science in Astronomy (Australian Residents Only)
	S058	Graduate Diploma of Science in Astronomy
	S068	Master of Science in Astronomy
	S038	Individual unit(s)

2. For continuing Swinburne Astronomy Online students only, please indicate the Program in which you were enrolled in the last semester you studied with us

Please tick	Program Code	Program Name
	S048	Graduate Certificate of Science in Astronomy (Australian Residents Only)
	S058	Graduate Diploma of Science in Astronomy
	S068	Master of Science in Astronomy
	S038	Individual unit(s)

SECTION F: UNIT APPLICATION

1. I wish to apply for the following units in Semester 1:

Please tick	Unit Code	Unit Name	Prerequisites
	HET602	Exploring the Solar System	Nil
	HET603	Exploring Stars and the Milky Way	Nil
	HET604	Exploring Galaxies and the Cosmos	HET603
	HET605	Cosmology and the Large-scale Structure of the Universe	HET604
	HET606	Tools of Modern Astronomy	HET603
	HET607	History of Astronomy	Nil
	HET608	Introductory Radio Astronomy & SETI	Nil
	HET612	Major Project – History of Astronomy	HET607
	HET615	Major Project – Observational Astronomy	HET609
	HET616	Great Debates in Astronomy	HET604 & HET607
	HET617	Major Project – Computational Astrophysics	HET604 (some modules may also have additional prerequisites of HET602 & HET611)
	HET618	Astrobiology and the Origins of Life	HET602, HET603
	HET619	Major Project - Astronomy & Astrophysics	HET602, HET603, HET604

SECTION G: ADDITIONAL INFORMATION

1. **Where did you first hear about Swinburne Astronomy Online?** (If through one of our advertisements, please name the magazine)

2. **Other information which may be relevant to your application** (also note here if you have completed the Swinburne Astronomy Online Short Course).

SECTION H: SUPPORTING DOCUMENTATION REQUIRED FROM NEW STUDENTS

All new students are required to submit the following supporting documentation:

1. **Proof of identity – required prior to confirmation of enrolment.**

All new applicants must forward certified copies of either their birth certificate or passport showing evidence of their full name and citizenship. (Holders of an Australian Permanent Resident Visa must provide a certified copy of their passport providing evidence of that Visa.)

If you are an Australian but were not born in Australia and are applying for FEE-HELP, a certified copy of your certificate of Australian citizenship or passport must be forwarded as proof of eligibility.

Enrolment will not be confirmed, and consequently course material not mailed, until proof of identity paperwork is received.

2. **Academic Transcripts of post-secondary qualifications – required by the end of the 3rd teaching week of the semester.**

All new applicants applying to enroll in the Graduate Certificate, Graduate Diploma or the Masters programs are required to forward certified copies of their post-secondary (college or university) academic transcripts.

Certified photocopies are photocopies which are verified – signed and stamped with an official stamp – by a Minister of Religion, a Medical Doctor, a member of a Police Force, a registered Pharmacist or a Notary Public. Failure to provide such information by this date will result in the enrolment being terminated and you will be transferred to an individual unit enrolment. (The University accepts no responsibility for documents submitted.)

Address for proof of identity paperwork and transcripts:

Attention: Astronomy Online Course Administrator
Faculty of ICT, Mail H39
Swinburne University of Technology, PO BOX 218
Hawthorn, VIC 3122
AUSTRALIA

SECTION I: SUPPORTING DOCUMENTATION REQUIRED FROM RE-ENROLLING STUDENTS

All re-enrolling students who first enrolled with SAO prior to 2004 and have not previously submitted the following:

1. **Proof of identity - required prior to confirmation of enrolment.**

If you have not previously provided proof of your identity, you must forward certified copies of either your birth certificate or passport.

If you are an Australian but were not born in Australia and are applying for FEE-HELP, a certified copy of your certificate of Australian citizenship or passport must be forwarded as proof of eligibility.

Enrolment will not be confirmed, and consequently course material not mailed, until proof of identity paperwork is received.

SECTION J: APPLICANT'S DECLARATION – Australian Citizens

I declare to the best of my knowledge that the information entered on this form is correct and complete.

I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my academic records or citizenship status may result in the withdrawal by the University of a place which may be offered, and that this withdrawal may take place at any stage during the course I undertake.

I agree to be bound by the applicable standards of conduct, statutes, regulations, policies and procedures of the University while I remain an enrolled student, including any variations to these that the University makes, through due process, during my course of study from the specified approval date of such variations.

I understand that:

- Swinburne University of Technology does not require membership by students of a student organisation
- Payment of the General Service Fee does not confer membership of any Swinburne University of Technology organisation or affiliated body.
- My personal information will be collected and used for the purposes set out in the Swinburne University of Technology Privacy Collection Statement - available to be viewed on the University's web site at: www.swin.edu.au/corporate/registrar/privacy_collection.htm
- I consent to the University corresponding with me by electronic means.
- Swinburne University of Technology is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Support Number (CHESN) to me;
- Swinburne University of Technology will disclose this information to the Department of Education, Science and Training (DEST) for those purposes;
- DEST will store the information securely in the Higher Education Information Management System;
- DEST may disclose the information to the Australian Tax Office (ATO); and
- Swinburne University of Technology and DEST will not otherwise disclose the information without my consent unless required or authorised by law.

Signature of applicant: _____

Date: ____/____/____

Disclaimer: Completion of this form does not validate a student's enrolment if the student has been withdrawn from the course, does not meet the University's Standards of Progress, or if unit(s) nominated on the form are not offered in the appropriate semester or year. If any of these situations occur, the student's enrolment cannot be finalised.

SECTION J: APPLICANT'S DECLARATION – Non-Australian Citizens

I declare to the best of my knowledge that the information entered on this form is correct and complete.

I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my academic records or citizenship status may result in the withdrawal by the University of a place which may be offered, and that this withdrawal may take place at any stage during the course I undertake.

I agree to be bound by the applicable standards of conduct, statutes, regulations, policies and procedures of the University while I remain an enrolled student, including any variations to these that the University makes, through due process, during my course of study from the specified approval date of such variations.

I understand that:

- Swinburne University of Technology does not require membership by students of a student organisation
- Payment of the General Service Fee does not confer membership of any Swinburne University of Technology organisation or affiliated body.
- My personal information will be collected and used for the purposes set out in the Swinburne University of Technology Privacy Collection Statement - available to be viewed on the University's web site at: www.swin.edu.au/corporate/registrar/privacy_collection.htm
- I understand that this course is only available to international students who are studying offshore
- I consent to the University corresponding with me by electronic means.

Signature of applicant: _____

Date: ____/____/____

Disclaimer: Completion of this form does not validate a student's enrolment if the student has been withdrawn from the course, does not meet the University's Standards of Progress, or if unit(s) nominated on the form are not offered in the appropriate semester or year. If any of these situations occur, the student's enrolment cannot be finalised.